

# Covered Bridge Homeowner's Association

## Clubhouse Rental Application

Owner Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

Date of Function: \_\_\_\_\_ Time: from \_\_\_\_\_ am/pm until \_\_\_\_\_ am/pm

(Everyone should be out of the Clubhouse by 12:30 am)

Total number of guests expected: \_\_\_\_\_ (Maximum occupancy is 150 people)

Type of function: \_\_\_\_\_

- NO POOL ACCESS IS GRANTED WITH THIS RENTAL. IF YOU WISH ACCESS, YOU MUST REQUEST ACCESS AND A LICENSED LIFEGUARD MUST BE HIRED AT YOUR EXPENSE. FAILURE TO COMPLY WITH THIS REQUEST WILL RESULT IN LOSS OF CLUBHOUSE/COMMON AREA PRIVILEGES.
- Homeowner assumes all liability for guests and accepts responsibility for any damages caused by guests.
- There is a **\$250.00** security deposit required, as well as a **\$200.00** usage fee. This deposit will not be returned if there is any damage to the Clubhouse, if not cleaned to acceptable standard and/or if trash is left behind. **All trash must be properly disposed of at the homeowner's residence.**
- Homeowners are required to inspect the Clubhouse prior to their event for any pre-existing damage and report same prior to their event, or assume responsibility for said damage. If it is outside of regular office hours, homeowners are still required to report the situation by leaving a voice mail for the Property Manager at 678.297.9566 x244.
- Reservations are not confirmed until Homeside Properties receives this completed and signed application, along with your rental fee and security deposit checks. If you decide to cancel your reservation, please notify Homeside Properties at least 24 hours in advance.
- Temperature in the clubhouse is the responsibility of the renting party. Please be sure to set a comfortable temperature at least 1-3 hours prior to the event. There is a small brass key in the lockbox that unlocks the temperature controls. There are two main control boxes for the upstairs next to the women's bathroom and one control box downstairs in the game room. Please adjust the temperature by moving the degrees up or down and leave the setting as stated below once the rental is completed. The temperature must be replaced to:

<u>Winter: October to March</u>	<u>Summer: April to September</u>
Heat Setting ON	Cool Setting ON
Auto Setting ON	Auto Setting ON
Temp 58	Temp 75
- NO oil fryers or grills may be brought onto the premise. Penalties may include loss of security deposit and/or liability for damages from fire, grease or odor removal. These charges will be added to the rental charges.
- Please call the week of your event to get directions for clubhouse access. A lockbox code will be provided to you.
- Give this form with TWO separate checks (one for \$250.00; and one for \$200.00), both made payable to **Covered Bridge Homeowner's Association** to:

**Bobbie Teague**  
**Suite 47**

Bobbie will collect funds and application and mail to Joan Forrest of HomeSide Properties, Inc.

**NOTE:** If there are no damages and the clubhouse has been cleaned to acceptable standard, your personal check for the deposit will be returned to you.

I agree to the above terms:

\_\_\_\_\_  
Magnolias Homeowner Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Magnolias Board Member Signature